



The safety of our Associates, Customers, and Trade Partners is the Number 1 Priority at Lennar. In response to COVID-19, Lennar will be implementing the following safety procedures on our construction jobsites.

### **Daily Procedures**

- Construction Office areas will have routine cleaning each day.
- Workers will take breaks outside and shall maintain social distancing of 6 feet while taking breaks.
- Trade Partners should perform daily wellness checks to ensure that no trade partner is exhibiting signs of illness including cough, fever or shortness of breath.
- Sharing of tools or equipment between workers should not be allowed.
- The on-site Construction Manager shall monitor and enforce compliance by the Trade Partners' workers. Construction manager will notify the Trade Partner management personnel of noncompliance and have the trade partner address the situation immediately.
- Perform routine inspections of the community throughout the day to make sure all personnel onsite are practicing social distancing, including Trade Partners, Lennar Associates or third parties visiting the site. As part of the daily routine identify any additional cleaning needs and areas.
- The Safety Officer will monitor safe practices throughout the day using the Safety Officer Checklist below and address safety items immediately and accordingly.
- Stop work immediately if groups are congregated and ask for everyone to separate.
- Should the 6' social distancing requirement not be able to be maintained due to the nature of the work, other acceptable and appropriate personal equipment (PPE), such as face masks and gloves, shall be used.
- All wash stations will be checked each work day by the sanitary service company to ensure soap dispensers are full.
- OSHA form 3989 will be posted on all portable bathrooms and wash stations as a guide and reminder.
- Trade Partners should discourage visiting the lunch truck during breaks.

### **Weekly Procedures**

- Construction trailer will have deep cleaning each week.
- Each Trade Partner will be notified that they are expected to follow the required procedures onsite.

## **Meetings**

- Meetings should be held in open areas where social distancing is being practiced. These meetings should minimize personnel the best way possible. A hand wash station with OSHA form 3989 posted on it will be placed outside each entrance to the construction trailer and everyone who enters will be required to wash their hands and acknowledge that they are complying with the guidelines on the form.
- No handshaking, horseplay or physical contact will be allowed during meetings.
- No food is to be brought to any meeting to eliminate anything being shared. This includes joining co-workers for lunch, birthday celebrations, etc.
- Avoid any large gatherings or group meetings onsite, if possible. Keep number of personnel as low as possible for meetings that must proceed and practice social distancing.
- All plans being reviewed should be accessible to each participant electronically, as appropriate.

## **Additional Safe Work Practices. See attached 10-Point Plan.**

- DO wash your hands often with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer with at least 60% alcohol.
- DO maintain social distancing practices by staying 6 feet away from others.
- DO cover your cough or sneeze with a tissue and throw it away immediately.
- DO avoid touching your eyes, nose and mouth.
- DO wear appropriate Personal Protective Equipment (PPE).

## **Postings/Signage**

- Print and post the CDC-Stop the Spread of Germs (COVID-19) form.
  - English: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf>
  - Spanish: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-sp.pdf>
- This will be posted outside all construction offices to serve as a reminder.

## **Confirmed Case of COVID-19**

- Anyone with knowledge of a worker onsite that has been exposed to, or is showing symptoms of COVID-19, must stop work immediately and bring the information to the attention of their supervisor and the Lennar Construction Manager.



## SAFETY OFFICER CHECKLIST FOR COVID-19

The safety of Lennar Associates, Customers, and Trade Partners is our Number One Priority at Lennar. To ensure our job sites strictly follow our safety protocols, we are designating Associates in each Division to be our “Community COVID-19 Safety Officer”. Each Safety Officer must wear a vest at all times clearly identifying him/her and complying with the following checklist each day for the Communities over which he/she has responsibility:

### **A. Postings/Signage (in both English and Spanish)**

1. Confirm proper signage at entrance to each community, at Welcome Home Centers and on each home under construction.
2. Confirm *10 Point Plan for a Safer Job Site* are posted at a visible location in or around the construction trailer and other highly visible areas around the community.
3. Confirm the *CDC-Stop the Spread of Germs (COVID-19)* signs are posted outside all construction offices.

### **B. Daily Community Walks**

1. Ensure 6-foot separation, including yourself, is being maintained throughout all aspects of the community.
  - Stop working immediately if groups are congregated and ask for everyone to separate.
2. Inspect hand wash/sanitizer stations outside of the construction trailers, and adjacent to portable toilets; ensure soap/sanitizer dispensers are full and functional. If not, follow up with Trade responsible to maintain.
3. Ensure that sharing of tools or equipment between workers is not occurring without careful disinfection.
4. Ensure that paper copies are not being shared. This includes construction drawings, stormwater pollution prevention plans, etc.
5. Ensure no common or communal water, coffee, or food is being used, other than to wash.
6. Do not allow sharing of cups, pens, pencils, plan-sets, tablets, laptops, tools, or any other items that may carry germs.
7. Visit portable toilet areas to ensure cleanliness and disinfection.
8. Identify and direct cleaning of any potential impacted or contaminated areas in the community.

### **C. Construction Office**

1. Ensure Construction office has had a routine cleaning each day.
2. Ensure no Trade Partner Supervisors, Foreman or Managers are using the Construction offices to review hard copies of the Project Plans. And ensure proper distancing is being followed in all offices.
3. Ensure frequently that all touched surfaces, such as countertops, door knobs, cell phones, computer/laptop, keypads and toilet flush handles are disinfected regularly.
4. Ensure products being used say “disinfectant” on the label and include an EPA registration number or certified as a COVID-19 cleaning product.

5. Ensure the following supplies are stocked at all times in the Construction office; hand soap (if facilities are available on site), hand sanitizer, paper towels and disinfectant spray (i.e. Lysol, Clorox etc.).

**D. Welcome Home Centers**

1. Communicate daily with New Home Consultants to ensure that all procedures and protocols are being followed.
2. Confirm that all Welcome Home Centers have sufficient supply of wipes, disinfectant and other cleaning materials.

**E. Food Trucks**

1. Ensure proper 6-foot distancing is being followed.
2. Create designated safe area in the community with only one truck located at this destination at a time.
3. Ensure food is wrapped and individually served/delivered.
4. Ensure everyone who is eating practices proper distancing and properly disposes of containers and waste.
5. Ensure food preparer has on all proper safety equipment- gloves, etc.
6. Ensure proper sanitizing methods around food truck areas